

PLANNING FOR YOUR BUSINESS SUCCESS

Workshop - 3 hours **\$215.00 plus gst**

One-to-one training (per hour) **\$180.00 plus gst**

There are two types of business plan – one for a bank or external party and one that's a plan to manage your business. During this workshop you will develop the plan to manage your business. In tougher economic times, it is vital to have a simple, short, sharp plan to navigate your business through the storm. Ensure you finish the year with a plan for the next year ready to implement.

Setting goals and planning for your success increases your chances of achieving it! This workshop will cover success factors for businesses, goal setting, measuring success and forecasting activity and revenue.

WHO SHOULD ATTEND:

- ▶ Business owners and managers

BENEFITS:

- ▶ Develop your own business plan
- ▶ Have a clear understanding of the business planning process and how it can be applied to your business

TOPICS:

- ▶ What is a business plan
- ▶ The business planning process
- ▶ The business environment
- ▶ Key management issues for growth
- ▶ Goal setting
- ▶ Prioritising tasks

REGISTRATIONS:

Contact Natalie on 869-1445

Email: gistraining@bdo.co.nz

Online: www.buseducation.com

IN-HOUSE TRAINING:

Would your organisation benefit from customised training? We will deliver any of our programmes in-house and tailor them to the specific needs of your organisation.

CANCELLATION POLICY:

If a registrant wishes to cancel, five working days notice is required to receive a refund, less a 10% administration fee. If you are unable to give five working days notice, arrangements can be made at the discretion of BDO Training to transfer to another workshop or for another person to attend. Unless such notice is given, full workshop fees are payable and refunds will not be given.

BDO Training reserves the right to cancel or postpone a workshop. At this time you can either:

1. Receive one-on-one training on the workshop topic; or
2. Transfer to another workshop (if you are using a NZTE Capability Development Voucher, please contact the Regional Partner to see if this can be transferred); or
3. Have the workshop fee refunded in full.